



Applicant Ref:
DFES Ref

APPLICATION FORM INFORMATION SHEET
• **BUSH FIRES ACT 1954 SECTION 22C TOTAL FIRE BAN**
• **BUSH FIRES ACT 1954 SECTION 25A RESTRICTED AND PROHIBITED BURNING TIMES**

These guidelines apply to an application for exemptions under either or both sections 22C and 25A of the *Bush Fires Act 1954*.

SECTION 22C EXEMPTION: TOTAL FIRE BAN - Subject to compliance with any conditions placed on the approval, a section 22C exemption, allows the lighting and/or use of a fire or the carrying out of an activity in the open air that may cause a fire, during a total fire ban declared by an authorised person.

SECTION 25A EXEMPTION: RESTRICTED AND PROHIBITED BURNING TIMES - Subject to compliance with any conditions placed on the approval, a section 25A exemption, allows the lighting and/or use of a fire during the Restricted and Prohibited Burning Times declared for individual Local Governments.

*Company Name on ABN	Insert details		
Trading Name	Insert details if applicable		
*Applicant Name	Insert full details		
*Applicant Title <i>E.g. Manager</i>	Insert details		
*Address - Postal	Insert details		
*Address – Head Office	Insert details if applicable		
*Phone		*Email	
*Specific Address or Location of Proposed Work or Activity			
Insert the specific location of the site/s where the use of fire or the activity is proposed to occur. <i>E.g.</i> <ul style="list-style-type: none"> - <i>For specific locations—the address/s and the name of the Local Government/s District in which the projects will take place,</i> - <i>For works undertaken across WA – (such as “lifeline” services, hot fire training providers etc) full description of activities and whether Metropolitan area only, regional, or Statewide.</i> 			
Nature of the Work Locations--			
Brief description of what your company/business does at this location			

***Define the activity that could cause a fire** E.g. *“hot works” (welding/grinding etc), Hot fire training, Gas flaring, outside pizza ovens, etc*

Provide a definition of the activity to be undertaken at the site where the use of fire or the proposed activity to be undertaken could cause a fire.

***Period or Length of Time Exemption Sought**

One-off Activity, Project specific (day/dates and times)--- or ongoing work practice (bi-annual review/renewal),

Insert details of length of time the exemption is required e.g is this a one- off activity, project determined or is an ongoing work requirement.

Date Work to Begin

Time Work to Begin

Insert details

Insert details

Date Work to be Completed

Time Work to be Completed

Insert details

Insert details

***Fire Prevention, Control and Extinguishment Measures in Place** E.g. *Fire Response plans, Emergency Response units , in-situ and/or mobile fire fighting equipment,(provide e-copies of maps/Fire Response plans etc if held)*

Detail the measures that will be in place:

- To ensure that when using fire, any fire can be contained and if necessary extinguished.
- To ensure that when undertaking an activity that could cause a fire, that the risk of a fire starting is limited and if necessary to contain and extinguish any fire that starts.

The above should include details of what plans and procedures are in place, what equipment is available and details of what training of staff has been undertaken.

*** Community Impact If Work Not Undertaken**

Describe how **not** undertaking your activity, during Fire Ban periods, will impact the community

*** Business and/or Stakeholder Impact if Work not Undertaken**

Describe how **not** undertaking your activity, during Fire Ban periods, will impact your business and/or stakeholders.

Please forward your application to:

Email: exemptions@dfes.wa.gov.au

Post: P.O. Box 1174

PERTH WA 6844

Dependent upon operational priorities applications may take at least 4 weeks to process.

Applications should be submitted at least one month prior to commencement of the activity/project.

You will receive a confirmation receipt regarding your application.